

**Oahe Child Development Center  
Policy Council Meeting Minutes  
Monday, October 28, 2024**

**Policy Council Members Present:** Kaylee Jewett, Rayleen Ragenth, Rachael Stager, Anna Parsons, Alicia Sevier, Tina Baker, Anna Johnson

**OCDC Staff Present:** Pat Hoffman, Sue Glodt, Megan Linn

**Call to Order:** 6:04 pm

**Quorum Established:** 6:04 pm

**Approval of Agenda:** Motion to approve agenda with the addition of Resignation of Alexa Waddell under New Business made by Rayleen, 2nd by Anna J, motion carried.

**Announcements:**

None

**Consent Agenda:**

Minutes

EHS Monthly Report

HS Monthly Report

Meals/ Snacks

Financial Statement

Credit Card Statement

Motion to approve Consent Agenda made by Rayleen, 2nd by Tina, motion carried.

**Board Report:** Alicia gave a report regarding items discussed at the Board meeting.

Scott Louis – Secretary

Rosa Yaeger – President

Jessica Filler – Vice President

**Old Business:**

None

**New Business:**

Resignation of Winona Bartlett: Not able to make meetings from Jones Co. Motion to accept resignation made by Anna J, 2nd by Alicia, motion carried.

Health/MH Advisory Committee Rep. from PC: Due to Winona's resignation, there is a need for a PC rep to HMMHAC. Rachael agreed to fill Winona's position on this committee.

Quarterly Monitoring Reports: Four times per year. Motion to accept made by Tina, 2nd by Alicia, motion carried.

ERSEA: Pat discussed income guidelines and updates etc. Motion to approve made by Kaylee, 2nd by Rayleen, motion carried.

Feedback from Family Fun Night: Rayleen gave a report. The kids and parents enjoyed it. It was very organized. Feedback was it is ok to have a specific time frame for the meal to be served.

2023-24 Program Highlights: Sue reviewed highlights and data from 2023-2024 program year.

Resignation of Alexa Waddell: Motion to accept made by Rayleen, 2nd by Anna J, motion carried.

**Training:**

Program Governance & Program Management - Sue: Sue shared the 3-legged stool – BOD, Management, and PC, along with other information regarding program governance and management.

Training on Annual Documents: Sue reviewed annual documents and PC members signed the documents.

Motion to adjourn at 6:45 pm made by Anna P, 2nd by Rayleen, motion carried.

Orientation training was held after the meeting adjourned for brand new Policy Council members.

**Next Meeting-November 18, 2024, Dinner 5:30 p.m., 6:00 p.m. Business Meeting**